

**BY ORDER OF THE COMMANDER
911TH AIRLIFT WING**

**911TH AIRLIFT WING INSTRUCTION
44-102**



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Medical

EMERGENCY SERVICES

COMPLIANCE WITH THIS PUBLICAITON IS MANDATORY

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Certified by: 911 ASTS/AW
(Colonel Sharon Colaizzi)

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This instruction implements Air Force Policy Directive (AFPD) 44-1, *Medical Operations*. It establishes procedures relating to the provision of services to members experiencing a medical or psychiatric emergency (i.e., suicidal, homicidal). It delineates the scope of services available and assigns responsibilities associated with the provision of medical or mental health services. It applies to all military and civilian members assigned or attached to Pittsburgh IAP ARS including tenant organizations. Ensure that all records created as a result of processes prescribed in this publication are maintained in accordance with Air Force Manual (AFMAN) 33-363, Management of Records, and disposed of in accordance with Air Force Records Information Management System (AFRIMS) Records Disposition Schedule (RDS) located at https://www.my.af.mil/afrims/afrims/afrims/rds/rds_series.cfm.” Refer recommended changes and questions about this publication to the Office of Primary Responsibility (OPR) using Air Force (AF) Form 847, Recommendation for Change of Publication; route AF Forms 847 from the field through the appropriate functional’s chain of command. See Attachment 1 for a Glossary of References and Supporting Information.

SUMMARY OF CHANGES

This instruction has been substantially revised and must be completely rewritten. Major changes include those that pertain to the removal of para. 2.3.4 citing the use of a GOV to transport individuals. The 74th Medical Group’s Mental Health Office, WPAFB OH has been replaced by the 88th Medical Group's Mental Health Office, Wright Patterson AFB, OH. Information pertaining to Notify Allegheny County Emergency Services (ACE) has been added.

1. Responsibilities:

1.1. The 911 ASTS Commander (ASTS/CC) acts in a consultant capacity to the 911th Airlift Wing Commander (AW/CC) concerning medical emergencies. All personnel assigned to the 911 AW should be familiar with procedures related to medical and psychiatric emergencies. The 911 ASTS is not a medical treatment facility and, therefore, is limited to the advising and tracking in the event of a psychiatric emergency.

2. Procedures:**2.1. Emergency Medical Services.**

2.1.1. When an injury or serious illness occurs and emergency medical assistance is required notify 911th Security Forces Squadron (SFS). NOTE: when using cell phones dial 412-474-8250, when using base landlines dial 911. Provide the desk officer with the following information:

2.1.1.1. Type of assistance required.

2.1.1.2. Location of injured or seriously ill.

2.1.1.3. Callers name and the phone number from which this call is being placed.

2.1.1.4. The member or their supervisor will notify the ASTS to determine if an AF IMT 348, Line of Duty Determination is required.

2.1.2. 911 SFS will:

2.1.2.1. Notify Allegheny County Emergency (ACE) for emergency medical assistance.

2.1.2.2. Notify contract ambulance service, when required.

2.1.2.3. Dispatch a patrol car to the appropriate base gate to escort the ambulance to the event location.

2.1.2.4. Notify Command Post.

2.2. Psychiatric Emergency.

2.2.1. Whenever the situation arises during or after normal duty hours, the first element to be notified is 911 SFS. NOTE: when using cell phones dial 412-474-8250, when using base landlines dial 911

2.2.2. 911 SFS will:

2.2.2.1. Dispatch a patrol vehicle immediately to the designated location.

2.2.2.2. Notify Command Post

2.2.2.3. Notify Allegheny County Emergency Services (ACE). They will determine if protective use of restraints may be necessary for a member who is acutely agitated or severely disturbed and may harm themselves or others.

2.2.2.3.1. ACE will also determine if there are acute medical needs, in which case, the contracted ambulance is alerted.

2.2.2.3.2. Any situation in which danger to self or others is suspected should

result in transportation of the member to the closest available hospital, psychiatric facility or to a safe containment area.

2.2.2.4. Notify Valley Ambulance Company if transportation is required.

2.2.2.5. Notify the 911 AW/CC, 911 ASTS/CC and 911 AW/SJA within 24 hours of any psychiatric emergency.

2.3. Injured Personnel Not Requiring Ambulance Service:

2.3.1. During normal duty hours, personnel may be transported to the hospital by unit personnel.

2.3.2. After duty hours, the service member will contact the 911 SFS to dispatch emergency medical assistance to the scene. NOTE: when using cell phones dial 412-474-8250, when using base landlines dial 911. If additional medical treatment is required and ambulance services are not required, either the SFS or designee will provide transportation to a civilian physician or hospital.

2.4. Attendance for Emergency Medical Services/Psychiatric Services/Injured personnel not requiring ambulance.

2.4.1. For the purpose of transport for evaluation the attendant will be a member of the same unit.

2.5. Active Duty.

2.5.1. If a member is active duty, the home unit should be notified. If the member is admitted to a psychiatric facility, the 88th Medical Group's Mental Health Office, Wright Patterson AFB, OH (937-257-6877) is notified by the 911 ASTS within 24 hours to determine future transfer or disposition of member.

JEFFREY S. KOZAK, Col, USAFR
Commander

Attachment 1**GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION*****References***

AFPD 44-1, Medical Operations, 1 September 1999

AFMAN 33-363, Management of Records, 1 March 2008

Adopted Forms

AF Form 847, Recommendation for change of publication, 22 September 2009